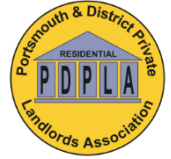

Portsmouth & District Private Landlord Association



«AddressBlock»

20th August 2020

«GreetingLine»

Our AGM will be on September 14th and will be online using Zoom – you will receive details via email that will allow you to attend plus they are already on our website.

Our rules and regulations are somewhat dated and we need to make some changes to bring them up to date. The attachments with this letter outline the changes proposed and the other items to be covered at our AGM – please take the time to read it and if you cannot attend the Zoom meeting, please complete and return the proxy voting form to the address below, on or before the 12th September, 2020.

Sincerely,

Martin Silman

Chairman

(For and on behalf of the current PDPLA Committee)

Full details of the items to be discussed and voted upon can be found at pdpla.com/2020agm

What we are changing (if members agree)

1. Our committee – some are stepping down, others need to be formally approved
2. Our auditors – We have been with Morris Crocker for a number of years and propose that we continue to use them
3. Our legal advisors – In the past we have used Larcomes, but John Saulet of Saulet Townsend is a long time PDPLA member and has been most helpful in reviewing and advising upon item 4 below, so we are proposing that we formally adopt his firm as our advisors
4. Our Articles of Association and our Memorandum (A&M) – these are the documents which define how we operate and which are registered at Companies House

The main changes to our A & M are as follows:

- We have corrected typos and mis-numbered clauses
- We have specified that the quorum for a meeting is 30% of the membership or 20 members, whichever is higher (previously this was never filled in, so in theory a meeting of 1 member could make decisions of what to do with our assets and anything else)
- We have removed the ability to nominate someone to vote on your behalf (proxy voting) but added the ability to make your votes electronically. We hope this will allow more people to be more involved whilst lowering the administrative overhead.

Until these changes are approved, we have to use the existing rules so if you wish to vote at the AGM you either need to attend the Zoom meeting or send your proxy in by post ahead of the meeting.

PDPLA 2020 AGM – Proxy Voting Form

Member Name: «FORENAME»«SURNAME» Membership Number:
«MEMBERID»

You can vote in person if you are attending our 'Zoom AGM' on September 14th.

If you are unable to do so, please complete this form and return it prior to
Saturday 12th September to:

PDPLA
214 Chichester Road
Portsmouth
PO2 0AX

Items to be voted

1. Committee Members – Our recommendation is that you approve all of these changes

Committee Member	Event	Approve	Reject	Abstain
Alwin Oliver	Re-Standing			
Allan Wadsworth	Re-Standing			
Charlotte Walker	Re-Standing			
Joe Chamberlain	Re-Standing			
Jonie Goldenberg	Retiring			
Malcolm Drew	Re-Standing			
Martin Silman	Re-Standing			
Martyn Winfield	Re-Standing			
Simon Davison	Re-Standing			
Tony Athill	Retiring			

2. Our Auditors

	Approve	Reject	Abstain
We propose that Morris Crocker continue as our auditors			

3. Our Legal Advisors

	Approve	Reject	Abstain
We propose that we change our primary advisor to be Saulet Townsend			

4. Articles of Association

	Approve	Reject	Abstain
We ask members to approve the changes to the PDPLA Articles of Association			

5. Memorandum of Association

	Approve	Reject	Abstain
We propose that we amend the Memorandum of Association to renumber the second clauses numbered 2, 3 and 4 as clauses 6, 7 and 8.			

For those items above which I have not indicated a preference upon, I request that:

Member Name: _____

Be allowed to register a proxy vote on my behalf at the meeting.